

**PLANT CITY HIGH SCHOOL**

**RAIDER REGIMENT**

**COLOR GUARD PAPERWORK  
INSTRUCTIONS**

**[ATHLETICCLEARANCE.COM](http://ATHLETICCLEARANCE.COM)**

# BEFORE VISITING [WWW.ATHLETICCLEARANCE.COM](http://WWW.ATHLETICCLEARANCE.COM), PLEASE MAKE SURE YOU HAVE THE FOLLOWING:

- **GUARD REQUIREMENTS: PRIOR TO STARTING**, YOU WILL NEED THE FOLLOWING DOCUMENTS AVAILABLE IN ORDER TO COMPLETE THE CLEARANCE PROCESS:
  - 1) A SCANNED COPY OF THE DRIVERS LICENSE OF THE **PARENT OR LEGAL GUARDAIN** THAT IS COMPLETING THE REGISTRATION WITH THE STUDENT – WHEN SCANNING YOUR LICENSE, PLEASE MAKE SURE ALL INFORMATION IS **CLEARLY VISIBLE** IN THE PICTURE.
  - 2) FHSAA PHYSICAL EVALUATION FORM (EL2 AND EL3)– THIS FORM MUST BE **SIGNED & STAMPED**, AND THE **CLEARED WITHOUT LIMITATION** BOX MUST BE CHECKED BY YOUR PHYSICIAN. THIS FORM CAN BE ACCESSES ON CANVAS.
  - 3) CERTIFICATES OF COMPLETION FOR THE **THREE REQUIRED FHSAA VIDEOS**. THESE CERTIFICATES MUST BE IN THE STUDENTS NAME. THE VIDEOS CAN BE FOUND ON THE FOLLOWING WEBSITE: [NFHSLEARN.COM](http://NFHSLEARN.COM).
- INSTRUCTIONS FOR ACCESSING AND VIEWING THE VIDEOS IS ON THE NEXT SLIDE. VIDEOS MUST BE COMPLETED AFTER MAY 4 OF THE CURRENT YEAR TO BE ACCEPTED FOR THE FOLLOWING SCHOOL YEAR.
- ALL THREE VIDEO CERTIFICATES WILL NEED TO BE SAVED AS PDF'S AND UPLOADED TO THE ATHLETIC CLEARANCE WEBSITE.

# FHSAA VIDEO INSTRUCTIONS

- VIEWING OF THE FOLLOWING VIDEOS IS REQUIRED EACH SCHOOL YEAR. VIDEOS FOR THE 2021-2022 SCHOOL YEAR ARE NOW AVAILABLE TO BE VIEWED.
- GO TO [WWW.NFHSLEARN.COM](http://WWW.NFHSLEARN.COM)
- HAVE THE STUDENT LOG IN - IF THEY HAVE PLAYED A SPORT OR WERE IN HIGH SCHOOL BAND LAST YEAR, THEY SHOULD ALREADY HAVE AN ACCOUNT. IF THIS IS THEIR FIRST YEAR IN BAND OR HAVE NEVER PLAYED A SPORT YOU WILL NEED TO CREATE AN ACCOUNT.
- BE SURE WHEN ASKED FOR THE NAME ON THE CERTIFICATE THE STUDENT'S NAME IS ENTERED AND **NOT** THE PARENT. THE STUDENT IS RESPONSIBLE FOR WATCHING THE VIDEOS, NOT THE PARENT.
- ORDER THE FOLLOWING COURSES (THEY ARE FREE). ONCE YOU HAVE COMPLETED "CHECKOUT", THE STUDENT CAN ACCESS THE COURSES IN THEIR DASHBOARD.
  - *CONCUSSION IN SPORTS – WHAT YOU NEED TO KNOW (45 MIN)*
  - *HEAT ILLNESS PREVENTION (45 MIN)*
  - *SUDDEN CARDIAC ARREST (15 MIN)*
- AFTER THE STUDENT HAS COMPLETED EACH COURSES, BE SURE TO DOWNLOAD EACH OF THE CERTIFICATES AND THE HAVE STUDENT SIGN THEM. YOU WILL THEN NEED TO SCAN EACH CERTIFICATE AND UPLOAD THEM TO THE ATHLETIC CLEARANCE WEBSITE.

# STUDENT PHYSICAL – GUARD ONLY

- A PDF OF THE PHYSICAL FROM CAN BE FOUND ON CANVAS ON THE “HOME CAMPUS” PAGE
- PLEASE BE AWARE OF THE FOLLOWING:
  1. PHYSICALS ARE ONLY GOOD FOR 365 DAYS.
  2. MAKE SURE STUDENT AND PARENT SIGN THE BOTTOM OF PAGE 1.
  3. AT THE BOTTOM OF PAGE 2 - PHYSICAL MUST BE STAMPED, SIGNED AND DATED BY THE APPROPRIATE MEDICAL PERSONNEL TO BE VALID.
  4. ALL 3 PAGES OF THE PHYSICAL MUST BE SCANNED AND UPLOADED TO THE ATHLETIC CLEARANCE WEBSITE. IF ANY PART OF THE PHYSICAL IS MISSING OR NOT VISIBLE IN THE SCAN, IT WILL BE **DENIED** AND YOUR STUDENT WILL NOT BE CLEARED.



**DO NOT** go on until your child has watched all three videos and has downloaded, signed, and scanned the certificates!!!

# PAPERWORK WEBSITE LOG IN

- [HTTPS://ATHLETICCLEARANCE.FHSAHOME.ORG/](https://athleticclearance.fhsaa.org/)

If you have previously created an account, log in here.

If you have forgotten your info, DO NOT create a new account. Use the "Forgot Password" options.

If you have never logged in – click here to create an account.

The LEGAL GUARDIAN must create the account using THEIR email, not the student's.

The screenshot shows the AthleticClearance.com website interface. At the top right, the logo reads "AthleticClearance.com By Home Campus". The main content area features a light blue login box with a state dropdown menu set to "Florida", an email field containing "BruceHerrmann@c", a password field with masked characters, and a "Sign In" button. Below the password field is a link for "Forgot Password?". A "Create an Account" button is positioned below the "Sign In" button. A video thumbnail titled "Athletic Clearance Step-By-Step Guide" is shown at the bottom, displaying a list of medical conditions with radio button options for "Yes" or "No".

See how it works!

# AFTER LOGGING IN

The screenshot shows a web browser window with the URL `athleticclearance.fhsaahome.org/home`. The browser's address bar and tabs are visible at the top. Below the browser window, a green navigation bar contains the text "My Clearances My Account Help Logout" on the left and the "AthleticClearance.com By Home Campus" logo on the right. A "Select Language" dropdown menu is located below the navigation bar. The main content area features a "My Clearances" heading and a blue "Start Clearance Here" button. A black callout box with the text "Click 'Start Clearance'" and a grey arrow points to the button. Below this is a "Filter Search" section with two dropdown menus: "Year:" (set to "2021-22") and "Status:" (set to "-- Select --"), followed by a "Search" button. A message states "You have clearance registrations that are in progress". Below this is a registration card for "Durant (Plant City)" with the following details: Year: 2021-22, Sports: Band Auxiliary, Participant: Bruce Herrmann. A progress bar shows seven steps: STUDENT, PARENT/ GUARDIAN, MEDICAL, PROGRAM INFORMATION, SIGNATURES, FILES, and CONFIRMATION. The first five steps are completed (blue circles), while the last two are not (white circles). The card ends with "In Progress" and a trash icon. A yellow "Help" button is in the bottom right corner. The browser's taskbar at the bottom shows a PDF file named "Physical Clearan....pdf" and a "Show All" button.

# SELECTING YEAR, SCHOOL, AND SPORT

The screenshot shows a web browser window with the URL `athleticclearance.fhsaahome.org/clearance/form/setup`. The page title is "Clearance - Setup" and the subtitle is "Choose Which Year, School & Sport". There are three dropdown menus: "Year" (selected: 2021-22), "School" (selected: Durant (Plant City)), and "Sport" (selected: Band Auxiliary). A blue "Next" button is at the bottom. Three black callout boxes with white text and arrows point to the dropdowns: "Choose 21-22" points to the Year dropdown, "Choose Plant City" points to the School dropdown, and "Choose Band Auxiliary" points to the Sport dropdown. The footer contains "Terms and Conditions", "Privacy Policy", "©2021 Carty Web Strategies: All Rights Reserved", and a "Help" button. A PDF viewer at the bottom shows "Physical Clearan....pdf".

Staff Hub | Mail - Bruce Herrmann - Outlo... | NFHS Learn | Interscholastic E... | Athletic Clearance | Athletic Clearance

athleticclearance.fhsaahome.org/clearance/form/setup

Apps | Amazon | Canvas Sign-In | Staff Hub | MyHCC | Ed Connect | Charms | MPA Online | Durant Music | FBA Home | FFCC | FMBC | Google | Facebook | MyPaymentsPlus | Reading List

My Clearances | My Account | Help | Logout

AthleticClearance.com  
By Home Campus

Select Language

## Clearance - Setup

Choose Which Year, School & Sport

Year\*

2021-22

School\*

Durant (Plant City)

Sport\* (If you are a multiple sport athlete click "Add New Sport")

Band Auxiliary

Add New Sport | Remove Sport

Next

Choose 21-22

Choose Plant City

Choose Band Auxiliary

Terms and Conditions | Privacy Policy

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Help

Physical Clearan....pdf

Show All

# STUDENT INFORMATION

- This is where you will start to fill in information about your STUDENT. Click “Save & Continue” at the bottom of the page when completed.

The screenshot shows a web browser window with the URL `athleticclearance.fhsaahome.org/clearance/form/new`. The page has a green header with navigation links: "My Clearances", "My Account", "Help", and "Logout". The "AthleticClearance.com" logo is in the top right, with the tagline "By Home Campus". A language selection dropdown is set to "Select Language".

The main content area displays the following information:

- Year:** 2021-22
- School:** Durant (Plant City)
- Sport:** Band Auxiliary

Below this is a horizontal navigation bar with icons and labels for: Student, Parent/Guardian, Medical, Program Information, Signatures, and Files.

The form fields are as follows:

- Choose Existing Student:** A dropdown menu currently showing "-- Select --".
- First Name:** An empty text input field.
- Last Name:** An empty text input field.
- Grade:** A dropdown menu.
- Date of Birth:** A date input field.

At the bottom right, there is a yellow "Help" button with a question mark icon. The browser's taskbar at the bottom shows a PDF file named "Physical Clearan....pdf" and a "Show All" button.

# LEGAL GUARDIAN INFORMATION PAGE

The ADULT filling out this portion of form will be required to upload a copy of their Drivers License later in the process. If the names do not match, your student will not be cleared to participate. Click “Save & Continue” to go on to the next section.

The screenshot shows a web browser window displaying the Athletic Clearance website. The page has a green header with the logo and navigation links. Below the header, there are three dropdown menus for 'Year' (2021-22), 'School' (Durant (Plant City)), and 'Sport' (Band Auxiliary). A progress bar with icons for Student, Parent/Guardian, Medical, Program Information, Signatures, and Files is visible. The 'Parent/Guardian #1' section includes a dropdown for 'Choose Parent/Guardian' and input fields for 'First Name', 'Last Name', and 'Cell'. A 'Help' button is located at the bottom right of the form area. The browser's address bar shows the URL: athleticclearance.fhsaahome.org/clearance/form/in-progress?reg\_id=Keoo&step=2.

# STUDENT MEDICAL INFORMATION

After answering ALL of the medical questions, click “Save & Continue” to go on to the next section.

The screenshot shows a web browser window displaying the Athletic Clearance website. The page has a green header with the logo and navigation links. Below the header, there are three dropdown menus for 'Year' (2021-22), 'School' (Durant (Plant City)), and 'Sport' (Band Auxiliary). A progress bar below these menus shows steps: Student (checked), Parent/Guardian (checked), Medical (current step), Program Information, Signatures, and Files. The main content area contains a question: 'Do you have or have had any of the following?' with a list of conditions and radio button options for 'Yes' or 'No':

- Allergies (drug, food, insects, etc)  
 Yes  No
- Asthma  
 Yes  No
- Headaches or Migraines  
 Yes  No
- Unconscious or Blackouts  
 Yes  No
- Concussion or Head Injury  
 Yes  No

A yellow 'Help' button is located at the bottom right of the form area. The browser's address bar shows the URL: [athleticclearance.fhsaahome.org/clearance/form/in-progress?reg\\_id=Keoo&step=2](https://athleticclearance.fhsaahome.org/clearance/form/in-progress?reg_id=Keoo&step=2). The desktop background and taskbar are visible in the background of the screenshot.

# STUDENT MEDICAL INFORMATION CONTINUED

At the bottom of the Medical Information Page there is an option to download the Physical Form. You do not need to do that since you should have already completed the physical. Just click “Save & Continue”.

The screenshot shows a web browser window displaying a medical information form. The form contains several sections with radio button options:

- Current Medications:  Yes  No
- Any other disorders or diseases that have required physician evaluation or treatment:  Yes  No
- My child has special needs that the staff should be made aware of:  Yes  No
- My child has a special need and/or medication required on this field trip, activity or sport:  Yes  No
- History of Skin Conditions:  Yes  No
- Additional Comments:  Yes  No

Below the form is a pink button with a paperclip icon and the text "Durant (Plant City) Physical Download". At the bottom of the form are two buttons: "Previous" and "Save & Continue". The browser's address bar shows the URL: [athleticclearance.fhsaahome.org/clearance/form/in-progress?reg\\_id=Keoo&step=2](http://athleticclearance.fhsaahome.org/clearance/form/in-progress?reg_id=Keoo&step=2). The browser's taskbar at the bottom shows various application icons, including Chrome, Word, and Excel.

# STUDENT SIGNATURE PAGE

There are multiple student "signatures" needed to complete this portion of the packet. Once completed, click "Save & Continue". This will take you to the ADULT SIGNATURE page.

The screenshot shows a web browser window with the URL `athleticclearance.fhsaahome.org/clearance/form/in-progress?reg_id=Keoo&step=2`. The page displays the following information:

- Year: 2021-22
- School: Durant (Plant City)
- Sport: Band Auxiliary

A progress bar below the information shows six steps: Student, Parent/Guardian, Medical, Program Information, Signatures, and Files. The first four steps are marked with checkmarks, while Signatures and Files are marked with a pencil and a plus sign, respectively.

### Student Signature Forms

#### Band - Consent

As the parent and/or legal guardian of this student, I authorize Hillsborough County Public Schools, its agents, employees and other officers to procure and consent to any medical emergency treatment, including hospital care, to be rendered to my child by or under the supervision of a licensed health care provider. The parent/legal guardian is responsible for any fees or costs. My electronic signature represents consent and agreement to the matters stated above.

[Download the signature form here](#)

**\* Required**

Student signature here

[Help](#)

Physical Clearan....pdf

Type STUDENT's name in each box

# ADULT SIGNATURE PAGE

There are multiple ADULT “signatures” needed to complete this portion of the packet. Once completed, click “Save & Continue” at the bottom of the page.

athleticclearance.fhsaahome.org/clearance/form/in-progress?reg\_id=Keoo&step=2

Select Language

Year: 2021-22

School: Durant (Plant City)

Sport: Band Auxiliary

Student Parent/Guardian Medical Program Information Signatures Files

### Parent Signature Forms

#### Band - Student Media Release

Dear Parent/Guardian:

Throughout the school year, the media may visit your child's school to cover special events. Hillsborough County Public Schools also may wish to interview, photograph, or videotape your child for promotional and educational reasons to utilize in publications, posters, brochures, and newsletters; on the Internet, radio, or television; or for other special district events. Before your child can participate in any of the above activities, you must give your permission by signing and returning this media release form to your child's school.

I give my permission for my child to be interviewed, photographed, or videotaped for use in school/district publications, school district productions, or for use on the Internet or by the general news media for print, broadcast, or on websites; and for his/her name to be published in school/district publications, on the

[Download the signature form here](#)

**\* Required**

Parent signature here

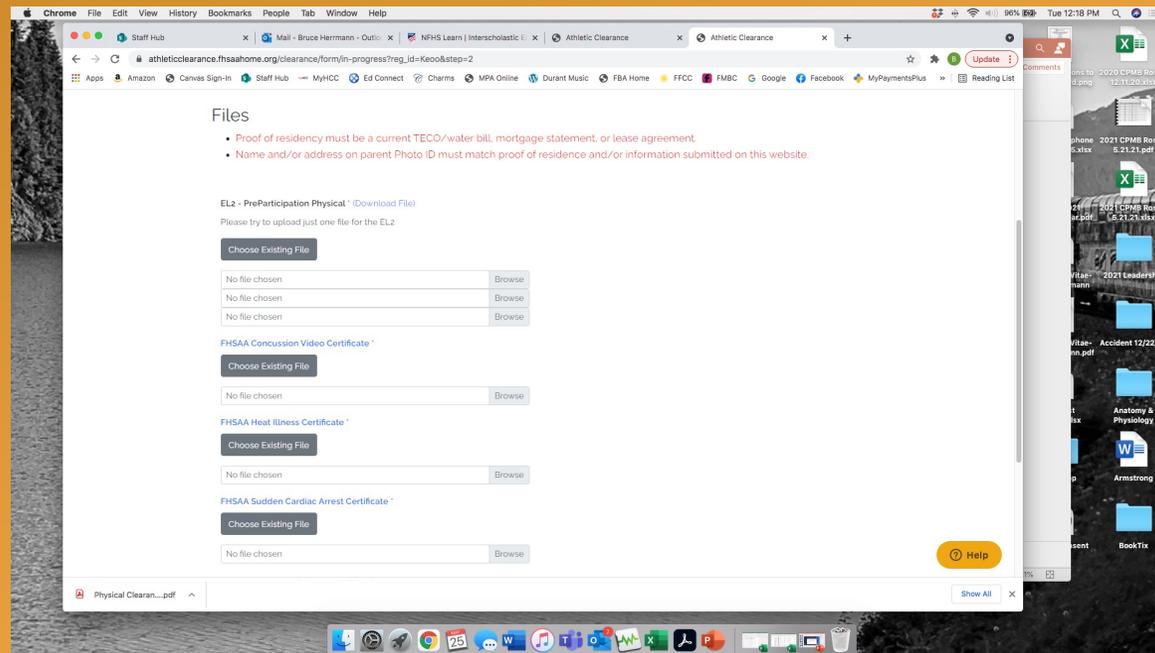
[Help](#)

Type LEGAL GUARDIANS name in each box

# FILE UPLOADS PAGE

➤ This is where you will upload the following documents:

1. Each page of the FHSAA Physical Clearance Form **SIGNED & STAMPED** with the **CLEARED WITHOUT LIMITATION** box selected.
2. All three **REQUIRED** video certificates
3. The scanned copy of the of the Official ID of the ADULT that filled out this form.



**CONGRATULATIONS!!**  
**YOU HAVE SUCCESSFULLY COMPLETED THE ATHLETIC CLEARANCE**  
**PACKET.**

- Once the packet has been submitted, you should receive an email letting you know the process has been started.
- The APA at the school, must review and approve the packet **BEFORE** your student is cleared to participate in guard camps.
- In your student's profile, you can see if it says **CLEARED** or **UNCLEARED**. You will be notified by email once the application is cleared or if corrections need to be made to your application.